Scholarly Teaching Fellow

<table>
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<tr>
<th>Department/Unit</th>
<th>Department of Business Law and Taxation</th>
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<tr>
<td>Faculty/Division</td>
<td>Faculty of Business and Economics</td>
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<tr>
<td>Classification (salary rates)</td>
<td>Level A</td>
</tr>
<tr>
<td>Work location</td>
<td>Clayton or Caulfield campus</td>
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<tr>
<td>Date document created or updated</td>
<td>23 August 2016</td>
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Organisational context

Monash is a university of transformation, progress and optimism. Our people are critical to our success, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our University, please visit www.monash.edu

The Monash Business School undertakes education, research, consultancy and community engagements across all the main business and economics disciplines. It offers a comprehensive selection of awards including bachelor degrees, specialist master degrees by coursework, the Master of Business Administration (MBA), masters by research, and the PhD. Student numbers exceed 14,000, making it one of the largest business education providers in Australia.

The Monash Business School operates across all four Australian campuses (Berwick, Caulfield, Clayton and Peninsula) and, together with business schools in South Africa and Malaysia, makes up Monash University's Faculty of Business and Economics.

The Monash Business School is structured into seven discipline-based departments (Accounting, Banking and Finance, Business Law and Taxation, Econometrics and Business Statistics, Economics, Management, and Marketing) as well as a number of research centres, units and groups in specialist areas such as behavioural economics, development economics, employment and work, and retail studies.

To learn more about the Monash Business School, please visit our website: www.buseco.monash.edu.au

The Department of Business Law and Taxation is a leading undergraduate and graduate business law department in Australia, with a comprehensive teaching and vigorous research program that focuses on the many dimensions of commercial, business and taxation law in the Asia-Pacific region and beyond. Our teaching equips the business professionals of the future with the ability to understand the language and perspectives of both the legal professionals and the regulators with whom they will be required to interact.

As business law and taxation scholars we work innovatively, collaboratively and flexibly with scholars from our own and other disciplines and with government and industry partners to discover solutions to the complex problems that will be faced by business in the future. We are also concerned with the impact of business on the world. We work together in Departmental research groups in the areas of workplace and corporate law, Asia-Pacific business regulation and taxation law and policy, and in interdisciplinary research groups such as the Ethical Regulation Research Group in the Centre for Global Business. Our research program produces outstanding international publications, attracts the highest quality post-graduate students, engages in international collaboration and secures external research funding.

Being located in the Monash Business School, we have a unique opportunity to demonstrate to our students the key role that law plays in a business context and to undertake the highest quality research that draws on the business insights of our colleagues in other departments.

Further information about the Department of Business Law and Taxation is available from the department’s website: http://www.buseco.monash.edu.au/blt/
Position purpose

Scholarly Teaching Fellows are expected to actively contribute to teaching and learning within their school or faculty. They will be principally engaged in teaching delivery and the scholarship of teaching to advance the University’s goal of excellence in learning and teaching. The incumbent will be expected to maintain currency with the discipline and/or professional practice, and carry out activities to further develop their scholarly and professional expertise relevant to the discipline.

Reporting Line: This position reports to the Head of Department

Supervisory responsibilities: Not applicable

Financial delegation and/or budget responsibilities: Not applicable

Key responsibilities

1. Prepare, review and deliver lectures, tutorials, and seminars with a view to implementing strategies designed to improve learning outcomes for students
2. Marking and assessment connected with subjects in which the academic teaches
3. Consult with students
4. Foster and promote learning environments that are flexible, student-centred and accessible and utilising appropriate technology
5. Play an active role in the Monash Education Academy
6. Support the development of the Continuing Education Excellence Development Framework, in support of the Better Teaching Better Learning Agenda
7. Collaborate with other staff in course coordination, development of course materials and curriculum
8. Where appropriate, supervise Honours students and, where appropriate, research students at undergraduate level
9. Be aware of effective discipline-specific pedagogical practices
10. Collaborate in the development of quality projects which explore, test, practice and communicate improved pedagogies and innovation in teaching
11. Share in academic service responsibilities, including contributing to outcomes of departmental, school and/or faculty meetings and/or internal committees
12. Where appropriate and subject to workload allocation, participate or be mentored in translational research with a view to external collaboration and establishing partnerships with outputs such as commercialisation, improved practice and policy

A Scholarly Teaching Fellow shall work with support and direction from Academic staff classified at Level B and above and with an increasing degree of autonomy as the academic gains in skill and experience. The most complex levels of subject coordination should not be carried out by a Scholarly Teaching Fellow.

Key selection criteria

Education/Qualifications

1. A degree in law or taxation and professional experience. A Master’s Degree or progress towards a Master’s Degree is highly desirable

Knowledge and Skills

2. Demonstrated ability to contribute effectively to the Department’s undergraduate and postgraduate teaching programs in a manner that influences, motivates, and inspires students to learn
3. Excellent planning and organisational skills, including the ability to prioritise multiple tasks and meet deadlines
4. Demonstrated ability to work as an effective member of a team as well as the ability to exercise substantial levels of independence, judgement and initiative
5. A commitment to remaining up-to-date with academic trends and developments and applying these in performing role
6. Experience in the higher education sector and knowledge of the structure and operations of a university learning, teaching and research is desirable

**Legal compliance**

Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.